

TERMS & CONDITIONS FOR BOOKING OF THE SIR MUTHA VENKATASUBBA RAO CONCERT HALL / SLATE.

GENERAL TERMS

1. **HIRING BASIS:**

- **EVENT / SHOW DAY:** The SLATE can be hired only on a day basis, i.e. 9.00 AM to 10.00 PM.

2. **DATE CONFIRMATION:** The date stands confirmed only after receipt of the rental amount (CONFIRMATION AMOUNT) & the caution deposit in advance. **The venue payment is to be made including the GST of 18%.**

3. **LIST OF INCLUSIVE SERVICES - IN THE BOOKING CONFIRMATION:**

- Air Conditioning:** The Concert Hall offers up to 5 hours of air conditioning.
- LED Pars – 10nos, Lighting Board, Technician:**
- PA System; 1 Wireless Microphone, 1 Monitor, 4 Wired Microphones, Audio engineer.**

4. **ADDITIONAL CHARGES:** Additional Tech requirements, infrastructure & Additional manpower. Estimated cost will be shared once the venue confirmation amount is paid.

SIR MUTHA VENKATASUBBA RAO 2025
CONCERT HALL

5. **ENTRY & PARKING**: Entry will for the event will be given through GATE 4. Parking can be provided for 20 cars and 30 bikes.

6. **BRANDING**: Only self-standing branding will be allowed.

Branding in the seating area or sidewalls inside the SLATE will not be permitted.

7. **CANCELLATION**: DATES once booked cannot be shifted or postponed. The booking will be treated as cancellation and the booking amount along with the caution deposit will be forfeited.

8. **REFUND**: The final settlement and refund process will take up to 15 working days for the invoice to be raised and processed.

RESTRICTIONS:

9. **FOOD & BEVERAGES**

- **F & B in Seating Area** - The SLAT Strictly does not permit the entry of any form of food including infant foods / feeding bottles or beverages other than drinking water into the main seating areas. Patrons found with food & beverage inside the concert hall will be asked to leave. The Admin Office can be contacted for infant nursing/feeding access.

10. **SAFETY & ENTRY PROTOCOLS**:

- As per government regulations / updates.

I / WE HEREBY UNDERSTAND & UNDERTAKE TO:

SIR MUTHA VENKATASUBBA RAO 2025
CONCERT HALL

1) Accept responsibility for any incident or litigation arising from the function or the gathering

3) Comply & abide by the rules & regulations of THE SLATE as listed above

Name of Contact Person: _____

Name of Individual / Business / Company: _____

Address of Individual / Business / Company: _____

Phone / Mobile: _____ E Mail: _____

Pan No: _____ GSTIN: _____

Event date: _____

Event Start Time: _____ (Doors open 30 min prior to indicated time)

Name & Contact no of Person in charge of the Event: _____

Name & Contact no of Accounts in charge of the Event: _____

Name & Contact no of Event Manager: _____

Name & Contact no of Catering In charge: _____

*** Cancelled cheque leaf to be provided for caution and balance refunds.

I / We acknowledge that I / we have read the terms & conditions of hire and sign hereunder in acceptance of it. I / we the undersigned, verify that the above information is accurate and understand that the above Terms & Conditions for hall hire does not in any way constitute a booking agreement.

AUTHORISED SIGNATORY

DATE _____